

Parliamentary Procedure Contest for Wisconsin

The National FFA Rules will be used in most cases for the State of Wisconsin FFA Parliamentary Procedure Contest.

- Just like any of the contests, not all activities will be accomplished at each level.
 - The Written test will only be used at the State Level
 - The practicums will not be done in Wisconsin at this time...only at Nationals
- The Rubric is different than the National Contest. The State of Wisconsin Parliamentary Procedure Rubric attached will be the one used for Districts, Sectionals and State.
- Please read the National FFA Rules! And please read the statements below.

In an effort to help teams improve, the below statements are to help train your teams and talk about changes from last year to this year.

#1 – No salient pts need to be announced during the presentation. Team must show the proper techniques during presentation. Team will not receive extra points if they announce them.

#2 – Note in National rules how the meeting starts: Pg. 14 rule #5

The team demonstrating shall assume that a regular chapter meeting is in progress and new business is being handled on the agenda. The chair shall start the presentation by saying, “Is there any new business?”

- A team may tap the gavel first to signify that an item of business just finished and then say “Is there any new business?”

#3 – Note in National rules how to end the meeting: Pg. 14 rule #5

“Time will stop when the chair declares the meeting adjourned.”

- This means if no items of business are left...the chair can simply say “seeing that there is no further business, this meeting stands adjourned.” And then tap the gavel
- A team may also adjourn formally and use it as an extra motion for one of the members
- Either way is acceptable

#4 – The main motion will be used as one of the “extra” motions. Adjourn can be made as an “extra” motion but does not have to be...please refer to #3

#5 – Note that only the top 4 debates will be counted and they must be legal according to Roberts Rules of Order. Example: one can only do 2 debates on Refer or commit even if limit or extend time for debates is used. (Pg: 15 #10 from National rules)

- This also means that a team member may debate more than 4 times...only the top 4 debates will be counted.

#6 – No Secretary notes will be taken. This was taken out of the National Contest.

- At state however, there will be 15 of the 50 written questions that will be about taking secretary notes, the agenda and organizational minutes and other records. Body of Knowledge for Leaders of Organizations Domain 2: Minutes and Other Records and Robert's Rules of Order Newly Revised, pages 354 to 355 and 468 to 480.

#7 – Written test will be given at State on Monday night. This test will be used to seed the teams. This test will also count for the team as part of the competition. The points will be the cumulative of the entire team score. Written test will only be given at the State level.

#8 – A running clock for time that is visible to all of the members is the preferred way of showing the teams what their time is. This can be done by have a computer screen that is visible to the team members. Simply go to <https://www.online-stopwatch.com/> This has a stopwatch timer that is easy to view and use.

- If this cannot be accomplished....the timers will hold up a sheet of paper showing the time at 8 mins, 9 mins, 10 mins, 10 mins and 30 seconds and then 11 minutes. One of the timers will hold the correct one up at all times visible to all team members.

#9 – The National Rules say there is a time not to exceed 11 mins. (Pg. 15 #11 on National Rules)

#10 – The National Rules say that you can not use Reconsider, Rescind or Take from the Table as one of the extra motions. They call these the “Bring Back” motions and they are only used if it will be one of the required motions.

#11 – The new “Green Sheet” is from Nationals – Note that there are less motions used and that will count. No Method of Voting, etc. Look at the National Rules for what motions can be used.